

MUNICIPALITY OF CENTRAL MANITOULIN

OFFICE AND ADMINISTRATION COMMITTEE MINUTES

JUNE 27, 2017

Attending: Chairperson Councillor D. Stephens, Mayor R. Stephens, Councillors Baran, Farquhar, Scott and Taylor, along with the CAO/Clerk and two delegations.

The Chairperson called the meeting to order at 1:30 p.m.

MOTION: Farquhar and R. Stephens

That the agenda be approved.....carried.

There were no declarations of pecuniary interest.

MOTION: Farquhar and R. Stephens

That the minutes of the last regular meeting of the Office and Administration Committee held on May 23, 2017 be approved.....carried.

Mr. Joe DiPietro from Autumn Wood was next introduced to the Committee.

Mr. DiPietro presented a concept design for a Central Manitoulin Autumnwood assisted living facility in Mindemoya. It would be located on the Sparrow's Nest property and the first phase would have 25 units. There would be nursing care on site with assistance for medication administration, bathing, all food preparations and laundry. Currently the project is in the concept/ design stage with a hopeful ground breaking in April 2018. Mr. DiPietro is interested in Municipal assistance through the Community Improvement Program. He will also be asking for letters of support to be sent to the Ministry of Health and the Ministry of Housing.

The second delegation, Justin Marchand and Cathy Connor from Ontario Aboriginal Housing Services, were introduced to the Committee.

They jointly presented the Services program of affordable rental housing and a request of partnership with the Municipality to carry out the program in this area. Committee members asked several questions. The Housing Service does both new builds and renovation of sites such as old schools or fire halls. Cathy Connor will be in further contact with the CAO/Clerk regarding this.

Old Business:

- An update was provided on the hiring of a Health and Safety Coordinator in conjunction with three other municipalities.

- Strategic Priorities for this committee were mentioned regarding Assisted Living which is continuously being worked on.

- Human Remains-the Clerk updated the committee on discusses with the Ontario Registrar of Burial Sites.

MOTION: Scott and Farquhar

That we recommend to Council that the municipality authorize payment for one night accommodation and meals for the Mayor to attend the Lt. Governor of Ontario's Canada 150 Celebrations in Toronto.....carried.

A discussion was held regarding the Public relations forms used by the Municipality. The Clerk provided an overview of when and how the forms came about. It was generally decided to continue with the form as is and that a policy was not necessary.

MOTION: Scott and Farquhar

That we recommend to Council that the United Church sponsored outreach program participants be allowed to use the Providence Bay Arena showers on July 28th, 29th and 30th.....carried.

MOTION: Scott and R. Stephens

That the Municipality decline the request for a donation from Pride Manitoulin, as it was not budgeted for in 2017, but would be considered in the 2018 budget if requested.....carried.

MOTION: R. Stephens and Scott

That we recommend to Council that the Municipality sponsor the 11th annual Manitoulin Country Fest's program with a ½ page ad in the amount of \$250.00.....carried.

MOTION: R. Stephens and Farquhar

That we recommend to Council that the Municipality purchase a half page ad in the amount of \$380.00 plus h.s.t. for the Central Manitoulin Lions Club Homecoming Weekend insert in the Manitoulin Expositor and the Manitoulin West Recorder.....carried.

MOTION: R. Stephens and Scott

That we accept the donation record as presented.....carried.

MOTION: R. Stephens and Scott

That we recommend to Council that the year to date financial report ending May 31, 2017 for the Office and Administration Committee be approved.....carried.

The meeting was adjourned at 3:15 p.m. on a Motion made by Councillor Scott.