

OFFICE AND ADMINISTRATION COMMITTEE

MINUTES – FEBRUARY 28, 2017

Attending: Chairperson Councillor MacDonald, Mayor R. Stephens, Councillors Baran, Farquhar, Scott, D. Stephens and Taylor along with the CAO/Clerk, and two guests Lisa Moyo and Don Locke.

The meeting was called to order at 1:30 p.m.

**MOTION: D. Stephens and R. Stephens**

That the agenda be approved with the additions of items 9 (e) Angel Bus and 9 (f) Ride Manitoulin.....carried.

There were no declarations of pecuniary interest.

**MOTION: Farquhar and D. Stephens**

That the minutes of the last regular meeting of the Office and Administration Committee held on January 24, 2017 be approved.....carried.

Lisa Moyo and Don Locke were next introduced to Council. Ms. Moyo outlined her proposed plan to establish an assisted living/retirement home in Central Manitoulin. She outlined her background credentials and the steps that will be necessary to carry out the plan.

**MOTION: D. Stephens and Farquhar**

That we recommend to Council that the municipality support in principle Lisa Moyo's establishment of a retirement home/assisted living facility named Gabriel Gift Salome Home Inc. in the Municipality of Central Manitoulin.....carried.

The CAO/Clerk gave the committee an update on discussions with Tony Nutt of Build North regarding the establishment of an assisted living facility in conjunction with Autumn Wood in Central Manitoulin.

**MOTION: D. Stephens and Scott**

That the committee receives the letter from the Ombudsman's office regarding the sale of land by the Municipality at Wagg's Woods.....carried.

**MOTION: D. Stephens and Scott**

That the Office and Administration Committee send any further discussion of item #38 of By-law 2011-08, being a by-law to regulate the procedures of Council, to the next meeting of Council on March 9, 2017.....carried.

Discussion was held regarding By-laws 2011-23 and 2001-22, being by-laws to regulate the sale of municipal property. The Clerk was directed to prepare one new by-law to replace the previous two for Committee's review.

A letter from the Canadian Postmasters and Assistants Association was received for information only.

**MOTION: R. Stephens and D. Stephens**

That the donation record to February 27, 2017 be accepted.....carried.

**MOTION: Scott and D. Stephens**

That the CAO/Clerk respond to the letter of request for a donation from MICA, that unfortunately at this time there will not be a further contribution to MICA.....carried.

**MOTION: D. Stephens and Scott**

That we recommend to Council that the municipality donate \$400.00 to the Central Manitoulin Easter Egg Hunt committee for 2017.....carried.

**MOTION: D. Stephens and Scott**

That we recommend to Council that the year to date financial report ending January 31, 2017 be approved.....carried.

**MOTION: D. Stephens and Scott**

That we recommend to Council that the Municipality donate \$1,000.00 to the Angel Bus, contingent on receiving their last financial statement.....carried.

**MOTION: D. Stephens and Farquhar**

That we recommend to Council that the Municipality donate \$3,000.00 to the 2017 Ride Manitoulin event.....**defeated**.

**MOTION: R. Stephens and Scott**

That we recommend to Council that the Municipality donate \$ 1,000.00 to the 2017 Ride Manitoulin event.....carried.

**MOTION: R. Stephens and Farquhar**

That the committee now go in camera to consider the following two issues:

(1) Municipal Act-Section 239 (2) (e)----Spoooner

(2) Municipal Act-Section 239 (2) (d)----Ontario Labour Board.....carried.

**MOTION: D. Stephens and Scott**

That we now come out of in camera.....carried.

The meeting was adjourned at 3:25 p.m. on a motion made by Councillor Scott.