

MUNICIPALITY OF CENTRAL MANITULIN

OFFICE AND ADMINISTRATION COMMITTEE MINUTES

DECEMBER 15, 2015

Attending: Chairperson Councillor MacDonald, Mayor R. Stephens, Councillors Farquhar, Scott, D. Stephens and Taylor along with the CAO/Clerk.

The meeting was called to order at 1:30 p.m.

MOTION: D. Stephens and Scott

That the agenda be approved with the following additions: 7b. Water System Financial Plan, 8 d. request for donation Manitoulin Refuge, and 9d. Financial information prepared by Mayor.....carried.

There was one declaration of pecuniary interest by Councillor Scott on item 8 d.

MOTION: Scott and Farquhar

That the minutes of the November 17, 2015 Office and Administration Committee be approved.....carried.

Items for the 2016 Council Work Plan were discussed and the CAO will provide the Committee with a draft work plan at the January 2016 meeting.

The email from Judith Jones outlining the suggestion that the Municipality hire a NOHFC intern to organize Island wide Phragmites eradication was discussed. The CAO will obtain further information regarding a potential job description and the possibility of other municipalities financially contributing toward this project.

MOTION: R. Stephens and D. Stephens

That we recommend to Council that the Municipality of Central Manitoulin commit to donating \$300.00 to the Manitoulin Sea Cadets 2017 trip to Vimy Ridge, if and when they are assured of going.....carried.

MOTION: Scott and D. Stephens

That we recommend to Council that the Municipality of Central Manitoulin accept the Frank Cowan Company insurance quote of \$ 149,353.00 for 2016.....carried.

MOTION: D. Stephens and R. Stephens

That we recommend to Council that the following motion be passed:

WHEREAS pursuant to the Safe Drinking Water Act, 2002 and Ontario Regulation 453/07 financial plans are required for municipal drinking water licence applications;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Central Manitoulin approves the Water Financial Plan for the Mindemoya Service Area (Plan #188-301).carried.

MOTION: Farquhar and D. Stephens

That we recommend to Council that the Municipality of Central Manitoulin donate \$250.00 to the Manitoulin Island Cycling Advocates for placement of the municipal logo on their promotional jerseys.....carried.

MOTION: Scott and D. Stephens

That the Office and Administration Committee receive the letter from the Ombudsman's Office outlining the expansion of the Ombudsman's jurisdiction over municipalities.....carried.

MOTION: R. Stephens and Farquhar

That we recommend to Council that the Municipality of Central Manitoulin donate \$1,000.00 from the 2016 budget to the Manitoulin Refuge group to help support the 5 families arriving from the UN Refugee Camp in Ethiopia.....carried.

MOTION: D. Stephens and Farquhar

That we recommend to Council that the year to date financial report of the Office and Administration Committee ending November 30, 2015 be approved.....carried.

MOTION: Scott and Farquhar

That we recommend to Council that the Office and Administration Committee proposed 2016 Capital Budget be forwarded to the Committee of the Whole meeting in January.....carried.

MOTION: Scott and D. Stephens

That we recommend to Council that the Municipality send a letter of support for the expression of interest being prepared by Judith Jones of Winter Spider Eco-Consulting for funding for Phragmites eradication.....carried.

MOTION: D. Stephens and Scott

That we recommend to Council that the Municipality donate \$1000.00 in 2016 to Judith Jones of Winter Spider Eco-Consulting for Phragmites eradication.....carried.

The Mayor reviewed with the committee the financial information from 2003 to 2014 that he had prepared.

MOTION: D. Stephens and R. Stephens

That the committee now go in camera to consider a personnel issue.....carried.

MOTION: R. Stephens and Scott

That the committee now come out of in camera.....carried.

MOTION: D. Stephens and Farquhar

That the CAO/Clerk be given a one point increase in salary according to the municipal salary grid system.....carried.

MOTION: Scott and Farquhar

That the committee now go in camera to discuss a property issue.....carried.

MOTION: Scott and D. Stephens

That the committee now come out of in camera.....carried.

MOTION: R. Stephens and Scott

That we recommend to Council that the municipality review the Old School's operating and capital cost for the past five years to see if it is feasible to continue to maintain it and operate the Old School building.....carried.

The meeting was adjourned on a motion made by Councillor Scott at 4:00 p.m.