

MUNICIPALITY OF CENTRAL MANITOULIN

OFFICE AND ADMINISTRATION COMMITTEE MEETING MINUTES

APRIL 27, 2021

@ 4:00 P.M.

Attending: Chairperson Councillor Diebolt, Mayor R. Stephens, Councillors Johnston, Shaffer, D. Stephens and Tribinevicius, along with the CAO/Clerk and guest Zackary Courtemanche- Municipal Integrity Commissioner.

The meeting was called to order at 4:13 p.m.

**MOTION: Tribinevicius and R. Stephens**

That the agenda be approved.....carried.

There were no declarations of pecuniary interest.

**MOTION: R. Stephens and Tribinevicius**

That the minutes of the last Office and Administration Committee meeting held on February 23, 2021 be approved.....carried.

Mr. Zackary Courtemanche, a partner in the law firm of Weaver-Simmons and the Municipal Integrity Commissioner was introduced to the Committee. Mr. Courtemanche gave a power point presentation on the role of the Integrity Commissioner and the Municipal Code of Conduct. Mr. Courtemanche will review Central Manitoulin’s Code of Conduct and make recommendations on any updates that may be needed.

Old Business: Assisted Living  
Strategic Priorities

**MOTION: D. Stephens and R. Stephens**

That we recommend to Council that the following students be hired for the summer student programs as listed: 1) Labourer - (15 -week term ) Quinton H. Hofbauer-Paivio

- (1) Labourer (8-week term) - Hunter Smith
- (1) Labourer – Beach Patrol (8-week term) - Tristen Tolsma
- (1) Museum Attendant (8 - week term) - Ethan Cooper
- (3) Discovery Centre Hosts -Terek Tolsma – 14 Weeks, Ethan Scruton – 8 weeks, Nyeff Alhadi – 8 weeks

.....carried.

A discussion was held on whether it was appropriate for Council members and or the public to be using the private chat feature during a Municipal Committee or Council meeting. Not all members are able to use this feature. Further research will be done on the issue.

**MOTION: D. Stephens and Tribinevicius**

That we recommend to Council that the Donation record to April 23, 2021 be approved.....carried.

**MOTION: R. Stephens and D. Stephens**

That we recommend to Council that the year-to-date financial report ending March31, 2021 for the Office and Administration Committee be approved.....carried.

**MOTION: R. Diebolt and D. Stephens**

That we now go in camera to consider 3 issues under the following: Municipal Act, section 239(2)(b) – 1 item and Municipal Act, section 239(2)(e) – 2 items.....carried.

**MOTION: D. Stephens and Tribinevicius**

That we now come out of in camera.....carried.

The meeting was adjourned on a motion made by Councillor Tribinevicius at 6:07 p.m.