



SCHEDULE 'A'  
TO BY-LAW 2008-10

PROTOCOL FOR RADIO, TELECOMMUNICATIONS CONSULTATION PROCESS

1. Council will delegate the consultation function to a suitable official in order to facilitate discussion in a timely and orderly fashion.
2. The Municipality will notify the Public through newspaper advertisement in local papers, to compile a list of concerns.
3. Prior to finalizing their plans the proponents will consult with the designated contact in order to identify local concerns as submitted to the Municipality, opportunities to co-utilize existing structures, and to identify land owned by the Municipality which may be suitable for lease.
4. The proponents agree, that where reasonably possible, having regard to matters of engineering and economics, that proposed sites will be considered in the following order:
  - a) Sites co-located on existing structures
  - b) Land outside of Zoned residential areas
  - c) Land owned by the Municipality
  - d) New structures on land owned by private land owners
5. Recognizing that the Municipality has no jurisdiction to regulate this facility under the Planning Act, the proponent will provide drawings and information for review at a site plan level of detail together with a justification report in which the proponent will document their site selection process together with justification for the height and design of the new facility. Since this is not a Planning Act application, there will be no need to circulate it. Rather, the proponent will provide the aforementioned information package for distribution to those agencies or individuals as identified by the Municipality.
6. The proponent will supply information officers to answer concerns as needed and as deemed necessary by the Municipality. It is anticipated by the Municipality that a public information session will be held with a delegate of the proponent in attendance.
7. Upon agreement with the proposal, the proponent will supply the Municipality with a legally binding undertaking to construct the facility in accordance with the information package subject to agreed upon modifications. This undertaking will document concurrence between the parties without requiring the Municipality to take any further action.
8. In order to ensure that the affected public are also consulted, when facilities are located close to residential zones, as described in, Section 4.2 of Radiocommunication and Broadcasting Antenna Systems CPC-2-0-03 Client Procedures Circular Issue 4, June 2007 the Public Notification process as listed therein will be complied with in its entirety. This will also include the requirements as set out for responding to the public and the allowance for public reply comments.
9. Where towers are proposed to be constructed in excess of 100 meters in height , notice will be published in the local news paper in accordance with Industry Canada's requirements.
10. If the proposed new facility is located within 3 times the tower height, measured as per Industry Canada's guidelines, from a neighboring Municipality, the proponents will notify that Municipality.
11. All of the foregoing will respect Industry Canada's expectation that consultation will be concluded within 120 days.