



**Central Manitoulin Summer Maintenance
Job Description
Summer 2026**

Job Title: Parks & Recreation Student Labourer
Duration: 8 Weeks – Temporary – Full Time
Start Date: June 29th, 2026
Finish Date: August 23rd, 2026
Location: Reporting to 7 Lakeshore Road - Mindemoya, ON
Wage: \$17.60

Job Description

The Parks and Recreation Student Labourer shall be under the direct supervision of the Maintenance Supervisor or their designate, and under the mentorship of the maintenance department, and is expected to take direction from and report to the individuals indicated. The Parks and Recreation Student Labourer will be responsible for assisting the maintenance team in the daily operations of the safety and maintenance of the parks, playgrounds and facilities. The job duties change daily to accommodate service levels and facility booking requests. Working 40 hours per week, including weekends, statutory holidays, and morning and evening shifts. Daily responsibilities include grass cutting, garbage collection, cleaning of change houses and bathroom facilities, beach maintenance, some painting and other various jobs assisting the department.

Key Responsibilities

1. Ensuring all health and safety policies, procedures, and proper P.P.E requirements are followed at all times.
2. Perform grass cutting, trimming, and general grounds maintenance at municipal parks, cemeteries, ball fields and facilities.
3. Empty and maintain garbage and recycling receptacles daily to ensure clean and welcoming public spaces.
4. Complete janitorial duties, including cleaning, disinfecting and maintaining change houses and public bathrooms (sweeping, mopping, sanitizing surfaces, restocking supplies, etc.).
5. Support facility set-up and tear-down for municipal events, rentals and community programs.
6. Conduct routine inspections of parks and recreation facilities and report maintenance issues or safety concerns promptly.

7. Perform proper record keeping and report all accidents or incidents to the designated supervisor immediately.
8. Provide courteous and professional customer service when interacting with the public.
9. Work collaboratively with maintenance staff and supervisors to complete assigned tasks efficiently and effectively.
10. Complete daily assignments and documentation as assigned.
11. Submit weekly time sheets to the supervisor within deadlines.

Job Requirements:

1. Eligible students must be planning to return to school full-time in the fall.
2. Have experience or interest in working in parks and recreation.
3. Willingness to learn.
4. Driver's License Minimum G2 is preferred.
5. Be eligible to work in Canada as well as be at least 15 years of age upon commencement of employment.
6. CSA Work boots and Long Pants (no shorts allowed).

Reporting Relationship:

The Parks and Recreation Student Labourer shall be under the direct supervision of the Maintenance Supervisor or their designate, and under the mentorship of the maintenance department, and is expected to take direction from and report to the individuals indicated.

Intake will remain open until positions are filled.

Please direct all inquiries, requests for job descriptions and applications to:

Alison Sloss
Event Coordinator
Municipality of Central Manitoulin
Phone: 705-377-5726
Email: asloss@centralmanitoulin.ca
www.centralmanitoulin.ca/careers