

**OFFICE AND ADMINISTRATION COMMITTEE**  
**AGENDA – Tuesday – October 27, 2020**  
**7:00 p.m.**

1. Call to order.
2. Approval of agenda.
3. Declaration of pecuniary interest.
4. Approval of minutes of last regular meeting- September 22, 2020
5. Delegation:
6. Old Business:
  - a. Assisted Living
  - b. Strategic Priorities
  - c. Open Building Permits
    - i. email from Peter Diavolitsis-Weaver – Simmons advice
    - ii. Frank Cowan Co. with attachments
7. New Business:
  - a. This is Manitoulin Booklet/Manitoulin Magazine
8. Correspondence:
  - a. Manitoulin Family Resources – request for donation
  - b. Cambrian College – request for annual award
9. Financial Business:
  - a. Ongoing Donation record
  - b. Year to date financial report – September 30, 2020
10. In Camera:
  - a. Legal issue – Municipal Act, Section 239 (2) (e)
    - i. Weaver - Simmons
11. Adjournment.