

OFFICE AND ADMINISTRATION COMMITTEE
AGENDA – TUESDAY-MARCH 22, 2022
4:00 p.m.

1. Call to order.
2. Approval of agenda.
3. Declaration of pecuniary interest.
4. Approval of minutes of last regular meeting- February 22, 2022
5. Delegation:
6. Old Business:
 - a. Assisted Living
 - b. Strategic Priorities
 - c. Zoom meetings – continued discussion
 - d. Staffing – CAO/Clerk-timeline, advertising, etc.
-Climate Change Implementation Coordinator
 - e. Acquisition of water rights/attenuation zone – Providence Bay landfill.
7. New Business:
 - a. Review of advertisement for CAO/Clerk hiring.
 - b. By-law 2022-08, being a by-law to permit Vote by Mail for the 2022 Municipal Election.
8. Correspondence:
 - a. AMO-Call to Action, Towards a Reasonable Balance, and Draft resolution
 - b. Municipality of Mississippi Mills –“joint and several liability”
9. Financial Business:
 - a. Ongoing Donation Record – to March 18, 2022
 - b. Year to date financial report – to February 28 2022
10. In Camera:
 - a. Municipal Act, Section 29 (3)(b) Ombudsman Act
 - b. Municipal Act, Section 29 (2) (e) Slip and Fall – 2
 - c. Municipal Act, Section 29 (2) (c) Big Lake School negotiations
11. Adjournment