

**OFFICE AND ADMINISTRATION COMMITTEE**  
**AGENDA – TUESDAY-APRIL 26, 2022**  
**4:00 p.m.**

1. Call to order.
2. Approval of agenda.
3. Declaration of pecuniary interest.
4. Approval of minutes of last regular meeting- March 22, 2022
5. Delegation:
6. Old Business:
  - a. Assisted Living
  - b. Strategic Priorities
  - c. Zoom meetings – continued discussion
  - d. Staffing – CAO/Clerk-next steps  
-Climate Change Implementation Coordinator-email from Billings
7. New Business:
  - a. MADD-Request for advertising support
  - b. Mindemoya Easter Egg Hunt-annual donation
  - c. Youth Softball Tournament-request for donation
  - d. **MOTION: R. Stephens and D. Stephens**  
That we refer the donation for Project Lifesaver to the Office and Administration Committee when an amount is determined.....carried.
  - e. Cindy’s Fashions-request for use of Mindemoya Hall for fundraiser for “Let’s Emerge Together”.
8. Correspondence:
9. Financial Business:
  - a. Ongoing Donation Record – to April 22, 2022
  - b. Year to date financial report – to March 31, 2022
10. In Camera:
  - a. Municipal Act, Section 29 (2)(d) -Resumes – CAO/Clerk
  - b. Municipal Act, Section 29(2) (c)-Big Lake School Association - negotiations
11. Adjournment