

MUNICIPALITY OF CENTRAL MANITOULIN

OFFICE AND ADMINISTRATION COMMITTEE MINUTES

SEPTEMBER 20, 2016

Attending: Chairperson MacDonald, Mayor R. Stephens, Councillors Baran, Farquhar and D. Stephens along with the CAO/Clerk, Councillor Scott sent his regrets.

The meeting was called to order at 1:30 p.m.

**MOTION: D. Stephens and Farquhar**

That the agenda be approved with the addition of Lt. Governor's visit expense report.....carried.

There were no declarations of pecuniary interest.

**MOTION: Farquhar and D. Stephens**

That the minutes of the last regular committee meeting held on August 16, 2016 be approved as presented.....carried.

There were no delegations.

OLD BUSINESS:

- a. Assisted Living-A meeting is scheduled with representatives of Build North and Autumnwood Mature Life Style Communities.
- b. Staff was directed to place the following motion back on the agenda for the next Council meeting:

**MOTION: Scott and R. Stephens**

That we recommend to Council that the Municipality compensate Proulx Law Office \$2,500.00 for a percentage of the leasehold improvements and time and expenses incurred in moving the Law office due to the Municipality closing the Old School building.....carried.

**MOTION: D. Stephens and R. Stephens**

That the Municipality acknowledge receiving the September 6, 2016 from Janelle Proulx of Proulx Law Office and that it be acted upon as per the above motion.....carried.

**MOTION: D. Stephens and R. Stephens**

That we recommend to Council that the Committee meeting schedule be changed effective October 1, 2016 as follows:

Safety/Security/Health Committee: 4<sup>th</sup> Tuesday of each month @ 7:00 p.m.

Office and Administration Committee: 3rd Tuesday of each month @ 1:30 p.m.

.....carried.

**MOTION: D. Stephens and Farquhar**

That we recommend to Council that the Donations financial report be accepted as presented.....carried.

**MOTION: R. Stephens and Farquhar**

That we recommend to Council that the year to date financial report ending August 31, 2016 for the Office and Administration Committee be approved as presented.....carried.

The Mayor discussed with committee the Lt. Governor's visit expense report and his intention to ask the Manitoulin Municipal Association to cost share the expenses.

**MOTION: D. Stephens and Farquhar**

That we now go in camera to consider:

- a. Two Legal issues under section 239(2) (e) of the Municipal Act.
  - i. Ombudsman's Office
  - ii. Meehan letter/motion
- b. Personal issue under section 239(2) ( b ) of the Municipal Act.....carried.

**MOTION: D. Stephens and Farquhar**

That we now come out of in camera.....carried.

**MOTION: D. Stephens and R. Stephens**

That we direct the Clerk to have the municipal lawyer respond to Patricia Meehan's August 23, 2016 letter as discussed in camera.....carried.

The meeting was adjourned at 2:55 p.m. on a motion made by Mayor R. Stephens.