

Municipality of Central Manitoulin
Office and Administration Committee
Minutes – October 20, 2015

Attending: Chairperson Councillor MacDonald, Mayor R. Stephens, Councillor D. Stephens along with the CAO/Clerk. Councillors Farquhar and Scott sent their regrets.

The meeting was called to order at 1:30 p.m.

MOTION: D. Stephens and R. Stephens

That the agenda be approved with the addition of items 7 c. Cambrian College Award night and 9.b. personnel issue.....carried.

There were no declarations of pecuniary interest.

MOTION: R. Stephens and D. Stephens

That the minutes of the August 18, 2015 Office and Administration Committee be approved.....carried.

There were no delegations.

The September 9, 2015 letter in response to Mayor Stephens's letter to UCCM Tribal Chair Chief Joe Hare was discussed. The Clerk was asked to forward the letter to the MMA for their reference.

The MMA's response to the Ontario Power Generation's proposed construction of a deep geologic repository was reviewed.

The Committee members reviewed the 2015 Council Work Plan as provided by the CAO.

MOTION: R. Stephens and D. Stephens

That we recommend to Council that the Municipality of Central Manitoulin donate \$100.00 to the Syrian refugee challenge put forth by the Association of Municipalities of Ontario.....carried.

MOTION: D. Stephens and R. Stephens

The we recommend to Council that the Municipality of Central Manitoulin donate \$500.00 to Cambrian College Foundation, the same amount as was donated in 2014.....carried.

MOTION: D. Stephens and R. Stephens

That we recommend o Council that the year to date financial report ending September 30, 2015 for the Office and Administration Committee be approved.....carried.

MOTION: D. Stephens and R. Stephens

That we recommend to Council that the Municipality of Central Manitoulin donate \$ 750.00 to the Manitoulin Family Resources' Christmas Food Basket campaign, the same amount as donated in 2014.....carried.

MOTION: D. Stephens and R. Stephens

That we recommend to Council that the Municipality of Central Manitoulin commit to donating \$ 5000.00 to Manitoulin Streams annually, including 2015 until the end of the term of this Council in 2018.....carried.

MOTION: D. Stephens and R. Stephens

That we recommend to Council that the Road Superintendent be authorized to purchase the self-powered disk style chipper in the amount of \$ 37, 269.66 from EMB Manufacturing Inc. if he is satisfied with its performance when it is brought to Central Manitoulin for a demonstration next week.....carried.

MOTION: D. Stephens and R. Stephens

That the committee go in camera to consider two issues, one a legal issue - section 239(f) of the *Municipal Act, 2001* and two-personnel issue- section 239(b) of *the Municipal Act, 2001*.....carried.

MOTION: R. Stephens and D. Stephens

That the committee now comes out of in camera.....carried.

MOTION: D. Stephens and R. Stephens

That we recommend to Council that we accept Rosalind Seabrook's resignation as the Administrative Assistant effective November 13, 2015 with deep regret.....carried.

The meeting was adjourned at 3:00 p.m. by Mayor R. Stephens.