

**OFFICE AND ADMINISTRATION COMMITTEE**  
**AGENDA – Tuesday – September 22, 2020**  
**7:00 p.m.**

1. Call to order.
2. Approval of agenda.
3. Declaration of pecuniary interest.
4. Approval of minutes of last regular meeting- August 25, 2020
5. Delegation:
6. Old Business:
  - a. Assisted Living
  - b. Strategic Priorities
  - c. Open Building Permits-legal advice email
7. New Business:
  - a. Council and Committee meetings-after September 30<sup>th</sup>/2020-times and means
  - b. Electronic Participation in Municipal Meetings
  - c. This is Manitoulin Booklet/Manitoulin Magazine
8. Correspondence:
9. Financial Business:
  - a. Ongoing Donation record
  - b. Year to date financial report – August 31, 2020
10. In Camera:
  - a. Legal issues – Municipal Act, Section 239 (2) (e)
    - i. Weaver / Simmons to Frank Cowan Company
    - ii. Frank Cowan Company-Slip and Fall
11. Adjournment.