

MUNICIPALITY OF CENTRAL MANITOULIN

OFFICE AND ADMINISTRATION COMMITTEE MINUTES

FEBRUARY 25, 2020

1:30 P.M.

Attending: Chairperson Councillor Diebolt, Mayor R. Stephens, Councillors Scott, Shaffer, D. Stephens and Tribinevicius, along with the CAO/Clerk.

The Chairperson called the meeting to order at 1:30 p.m.

**MOTION: Scott and R. Stephens**

That the agenda be approved.....carried.

There were no declarations of pecuniary interest.

**MOTION: Scott and D. Stephens**

That the minutes of the last regular meeting of the Office and Administration Committee held on December 17, 2019 be approved.....carried.

There were no delegations.

Old Business: a. Assisted Living-No new information, although the CAO let the committee know that there is a local developer that has expressed interest in an assisted living facility, sometime in the future.

b. Beautification Committee-suggestions were made, which will be passed on to the staff person that looks after the committee, on some different types of beautification that might be tried.

The Committee discussed amendments to the Procedural By-law 2011-08 for the rescinding and renewing of motions and allowing Councillors to vote by conference call or Skype. The CAO will prepare an amending by-law for discussion at the next Office and Administration Committee meeting.

**MOTION: D. Stephens and Scott**

That we recommend to Council that the Health and Safety Coordinator position be renewed for a one - year term, until April 2021.....carried.

**MOTION: Scott and Tribinevicius**

That we recommend to Council that Mayor R. Stephens and Councillor Diebolt attend the 2020 FONOM conference in Timmins, being held on May 13<sup>th</sup> to 15<sup>th</sup>, 2020.....carried.

**MOTION: Scott and D. Stephens**

That we recommend to Council that the Municipality donate \$1,000.00 to the Angel Bus fund raising campaign for 2020.....carried.

**MOTION: Scott and D. Stephens**

That we recommend to Council that the Municipality donate \$ 100.00 to the Manitoulin Secondary School Robotics Team and further that we request a presentation from representatives of team for the next committee meeting.....carried.

**MOTION: D. Scott and Tribinevicius**

That we recommend to Council that the Municipality donate \$250.00 to the Manitoulin Fire Arts Association to support the 26<sup>th</sup> Annual Manitoulin Art Tour to be held on July 17<sup>th</sup>, 18<sup>th</sup> and 19<sup>th</sup>, 2020.....carried.

**MOTION: D. Stephens and Scott**

That we recommend to Council that the Municipality donate \$550.00 to the Send a Kid to Camp 2020 annual fundraising campaign.....carried.

**MOTION: Scott and D. Stephens**

That we recommend to Council that the donation record up to February 21, 2020 be approved.....carried.

**MOTION: D. Stephens and Scott**

That we recommend to Council that the year to date financial report ending December 31, 2019 for the Office and Administration Committee be approved.....carried.

The meeting was adjourned at 3:20 p.m. on a Motion made by Councillor Scott.