

**MUNICIPALITY OF CENTRAL MANITOULIN  
OFFICE AND ADMINISTRATION COMMITTEE  
MINUTES – April 25, 2023**

A video meeting of the Office and Administration Committee was held on April 25, 2023 with the following in attendance:

Chair Councillor Farquhar, Mayor R. Stephens, Councilor's Bisailon, Diebolt, Farquhar, Mitchell, Scott and D. Stephens, CAO/Clerk D. Deforge, CFO/Treasurer J. Webb and 4 members of the public.

The meeting was called to order at 4:00 p.m.

**MOTION: BISAILLON AND R. STEPHENS**

That the agenda be approved with following changes:

Additions

8 b. Letter – G. Lockyer – Youth Ball – Donation

Correction

9 b. Year to Date Financial Report – March 31, 2023...carried.

There were no declarations of pecuniary interest.

**MOTION: SCOTT AND BISAILLON**

That the minutes of the last regular meeting of the Office and Administration Committee held on March 28 ,2023 be approved...carried.

The committee discussed assisted living.

The committee was updated by Canada Post regarding the hiring of a postmaster for the Providence Bay Post Office.

The committee was informed that Alison Sloss has been hired as the Events Coordinator.

The committee was informed that staff has contacted the Integrity Commissioner to set up a date for Municipal Councillor training.

**MOTION: D. STEPHENS AND SCOTT**

That the letter from the NHL Alumni Tour be accepted for information only...carried.

**MOTION: D. STEPHENS AND SCOTT**

That we recommend to Council to accept the letter from G. Lockyer regarding the Youth Softball Tournament and further to become a corporate sponsor with a donation of \$500.00 towards the tournament expenses...carried.

**MOTION: D. STEPHENS AND BISAILLON**

That we recommend to Council to accept the donation report to March 31, 2023...carried.

**MOTION: R. STEPHENS AND SCOTT**

That we recommend to Council that the year to date financial report for the Office and Administration Committee ending March 31, 2023 be approved...carried.

**MOTION: BISAILLON AND SCOTT**

That we now go in camera to consider an issue under section 239 (2) b of the Municipal Act...carried.

**MOTION: D. STEPHENS AND SCOTT**

That we now come out of in camera...carried.

Staff is directed to proceed as discussed in camera.

The meeting was adjourned at 5:05 p.m. on a motion made by Councillor Scott.