

OFFICE AND ADMINISTRATION COMMITTEE
AGENDA – Tuesday - December 17, 2019
1:30 p.m.

1. Call to order.
2. Approval of agenda.
3. Declaration of pecuniary interest.
4. Approval of minutes of last regular meeting- November 27, 2019
5. Delegation:
6. Old Business:
 - a. Assisted Living-email from Tony Nutt
 - b. Strategic Priorities
 - c. CDOC-Community Development Outreach Coordinator
 - d. 2020 By-Election-Ward # 3-Sandfield
7. New Business:
 - a. Military Service Recognition Book-2020
8. Correspondence:
9. Financial Business:
 - a. Ongoing Donation record
 - b. Year to date financial report - November 30,2019
 - c. Office and Administration Committee Capital budget-2020
10. In Camera:
11. Adjournment.