## OFFICE AND ADMINISTRATION COMMITTEE AGENDA – Tuesday June 25, 2019 1:30 P.M.

- 1. Call to order.
- 2. Approval of agenda.
- 3. Declaration of pecuniary interest.
- 4. Approval of minutes of last regular meeting- May 28, 2019
- 5. <u>Delegation</u>:
  - a. Robert Barnett-Escarpment Biosphere Conservancy
  - b. Jan McQuay-Wagg's Woods
- 6. Old Business:
  - a. Assisted Living
  - b. Strategic Priorities
- 7. New Business:
  - a. Municipal Housing Survey-DSSB
- 8. Correspondence:
  - a. Letter-Jan McQuay
  - b. Email-Lynn and Blair Quesnel
  - c. Email-Cynthia Townsend
- 9. Financial Business:
  - a. Ongoing Donation record
  - b. Year to date financial report
- 10. In Camera: Municipal Act, Section 239 (2) b. Staff
- 11. Adjournment.