

MUNICIPALITY OF CENTRAL MANITOULIN
OFFICE AND ADMINISTRATION COMMITTEE
MINUTES – NOVEMBER 27, 2019

Attending: Chairperson Councillor Tribinevicius, Mayor R. Stephens, Councillors Johnston, Scott, Shaffer and D. Stephens, Along with the CBO and the CAO/Clerk, one member of the press and one member of the public.

The Chair called the meeting to order at 7:00 p.m.

MOTION: Johnston and Scott

That the agenda be approved, with one change in the order of business, that the in-camera items be moved to after item 4.....carried.

MOTION: R. Stephens and Scott

That the minutes of the last regular meeting of the Office and Administration Committee held on September 24, 2019 be approved.....carried.

There were no delegations.

There was one declaration of pecuniary interest filed by Councillor Scott regarding one item of the in-camera session, 10. a. and he left the Chambers during discussion of that item.

MOTION: R. Stephens and Johnston

That the committee now go in camera to consider two legal issues under the Municipal Act, Section 239 (2) (e).....carried.

MOTION: Johnston and R. Stephens

That the committee now come out of in camera.....carried.

Old Business: Assisted Living-the CAO had attempted to contact the owners of the Sparrows Nest, to inquire whether they were still pursuing an assisted living facility on the property. No response was received.

The committee discussed changing the EDO position job description and title.

MOTION: Johnston and Scott

That we recommend to Council to approve the changes to responsibilities of the EDO position and job description/title to Community Development/Outreach Coordinator.....carried.

MOTION: Scott and R. Stephens

That we recommend to Council that the December 2019 Committee and Meeting dates be set as follows
Road Committee-Dec. 3rd @ 7:00 p.m.
Water, Waste and Education Committee – Dec. 5 @ 7:00 p.m.
Property Committee-Dec. 10 @ 7:00 p.m.
Finance and Economic Development Committee-Dec. 12 @ 7:00 p.m.
Office and Administration Committee-Dec. 17 @ 1:30 p.m.
Safety, Security and Health Committee-Dec. 17 @ 7:00 p.m.
Council Meeting-Dec. 19 @ 7:30 p.m.carried.

MOTION: R. Stephens and Johnston

That we recommend to Council that we accept with regret Councillor Linda Farquhar's resignation from Council.....carried.

MOTION: R. Stephens and Johnston

That we recommend to Council that we declare the Council seat in Ward # 3-Sandfield vacant, and that the Municipality proceed with a mail in voting election for the vacant Ward # 3 Council position.....carried.

MOTION: R. Stephens and Johnston

That we recommend to Council that the Municipality donate three (3) bursaries to the Manitoulin Student Aid Fund of \$250.00 each, and further that Councillor Scott make the presentations on behalf of the Municipality.....carried.

MOTION: Scott and Johnston

That we recommend to Council that the Municipality donate \$ 1,000.00 to Manitoulin Family Resources for the Christmas Food Basket Campaign for 2019.....carried.

MOTION: Scott and R. Stephens

That we recommend to Council that the donations financial report up to November 25, 2019 be approved.....carried.

MOTION: Johnston and Scott

That we recommend to Council that the year to date financial report for the Office and Administration Committee to October 31, 2019 be approved.....carried.

MOTION: R. Stephens and Johnston

That we recommend to Council that the 2020 Operation Budget for the Office and Administration Committee be accepted with changes as discussed and further that it be forwarded to the Committee of the Whole meeting in January 2020.....carried.

The meeting was adjourned at 8:30 p.m. on a motion made by Councillor Scott.